

MILLS PSYCHOLOGY PROFESSIONAL CORPORATION
PSYCHOLOGICAL, COUNSELLING, ASSESSMENT, EDUCATIONAL, & VOCATIONAL SERVICES
JON MILLS, Psy.D., Ph.D., C.Psych., ABPP
Director

SCOTT GOSSE, M.A., C.Psych.Assoc.
Clinical Manager

AGREEMENT OF INFORMED CONSENT

I. Clinical Services Offered

Comprehensive assessments and treatment of adults, couples, adolescents, and children who present with a wide range of psychological and emotional problems. Services range from individual psychotherapy, marital/couples therapy, and family therapy to psychological assessments, testing, and diagnosis.

II. Assurance of Confidentiality

All psychological services constitute a professional relationship and is bound by client-therapist privilege. All efforts are made to protect the client and avoid undue invasion of privacy. All information obtained or disclosed in an assessment or therapy is strictly confidential and will not be revealed to any other persons without the client's authorized consent or the consent obtained by the client's legal representative except in those unusual circumstances in which not doing so would result in clear danger to the client or to others, or unless mandated by a court order or law. All staff or associates of Mills Psychology Professional Corporation are supervised by Dr. Jon Mills and Scott Gosse, Clinical Manager. In the event that the client wishes to speak to Dr. Mills or Mr. Gosse about any staff's professional conduct, the client may contact them directly at 905-686-7184. Otherwise, staff work autonomously in their therapeutic capacities and are regarded as a respected professional who is entrusted to provide clients with the best psychological care. Because your privacy protection is a priority for us, Mills Psychology & Associates are in full compliance with the Personal Health Information Protection Act (PHIPA) and the Personal Information Protection & Electronic Documents Act (PIPEDA). A complete review of our privacy policy is listed on our company website.

III. Fees

Fees for professional services are charged based on income, feasibility, and level of insurance coverage which is individually arranged with each client. There is no OHIP coverage for psychology services in Ontario, only for medical conditions. Therefore, you will need to carefully check with your insurance provider to determine the type, degree, amount, and duration of psychological coverage you have under your plan and the specific procedures involved. Mills Psychology is not responsible if your insurer denies your claim. Payment for services is due upon the end of each session unless arranged differently and a receipt will be issued when payment is received. If payment is made via credit card, the client's card number and information will be held on file and used to bill via the telephone within 24 hours of the day of the appointment. In the event that reports or letters to third parties or testimony is requested in a court of law, the client is responsible to pay the hourly rate for all aspects of professional time. In the event that a client refuses to pay his or her bill, the account may be turned over to a collection agency and the client will be charged an additional \$300 administration fee plus a 15% annual interest rate from the date of the appointment. In order to maximize the effectiveness of therapy, clients should not cancel their appointment times except in the case of an emergency. Session fees will be charged for missed or canceled appointments less than 24 hours in advance. If a client customarily pays by credit card, their account will be charged for no shows or late cancelations and a receipt will be issued to them at their next appointment.

IV. Consent

I have read and understood the information described above and hereby request to receive clinical services at the mutually agreed upon rate of \$_____ per hour or \$_____ if the clinical service is an assessment.

Client's/Parent's Signature: _____ Date: _____

Staff Signature: _____ Date: _____